



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

కాకతీయ ప్రేయోగికీ एवं विज्ञान संस्थान, వరంగల్ - 506 015 తెలంగాణ, భారత

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - 506 015 తెలంగాణ, భారతదేశము

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

website: www.kitsw.ac.in

E-mail: principal@kitsw.ac.in

☎ : +91 9392055211, +91 7382564888

No. KITS/Acad/Circular/UG & PG/2021/55

Date: 29.01.2022

CIRCULAR

Sub: RESUMING CLASSES IN PHYSICAL MODE FOR FACULTY, STAFF & STUDENTS - B.TECH, M.TECH & MBA, ON 01.02.2022 (TUESDAY)- REOPENING OF HOSTELS - AVAILABILITY OF COLLEGE BUSES - CONDUCTION OF EXAMS - Reg.

Ref-1: Govt. Memo No. 5536/SE. Prog. II/A1/2021 Dept. Education Department - Reopening of All Education Institutions in the State of Telangana-Orders, Dated: 29.01.2022.

* * * * *

(i) RESUMING CLASSES IN PHYSICAL MODE FOR FACULTY, STAFF & STUDENTS - B.TECH, M.TECH & MBA:

- In view of the subject cited above, GO of TS vide Ref. 1, the institute will reopen on 01.02.2022 (Tuesday), and all Faculty, Staff, and Students are hereby informed to attend the institute in physical mode w.e.f 01.02.2022.
- All the faculty, staff, and students are advised to follow Covid-19 guidelines during theory classes and laboratory classes.

(ii) REOPENING OF HOSTELS:

- The Chief warden Hostels to arrange to reopen the hostels and mess from 31.01.2022 (Monday)

(iii) AVAILABILITY OF COLLEGE BUSES:

- The in-charge institute busses to make necessary arrangements for day-scholars from 01.02.2022 (Tuesday)

(iv) REGULAR SANITIZATION:

- The Dean P&E to arrange for resuming the regular sanitization schedule for classrooms, labs and hostels.

(v) TIME TABLES FOR PHYSICAL MODE OF CLASSWORK :

- The HoDs to inform the faculty and students to follow the same timetables prepared earlier for physical mode of classwork.
- The timetables prepared for online mode of classes of B.Tech/M.Tech/MBA will be used for physical mode class work but with the modified timings mentioned in (vi) below

- (vi) **CLASS TIME IN PHYSICAL MODE TIME TABLES:** The timings for classes in physical mode are as below

Period	Class time in Physical Mode of Class Work
01	9.40am - 10.30am
02	10.30am - 11.20am
03	11.20am - 12.10pm
04	12.10pm - 1.00pm
LUNCH	
05	2.00pm - 2.50pm
06	2.50pm - 3.40pm
07	3.40pm - 4.30pm

- (vii) **MID SEMESTER EXAMINATIONS FOR B.TECH, M.TECH & MBA:**

- The postponed exams will be conducted as per below schedule:

MSE-2 of MBA III Semester	MSE-2 of M.Tech III Semester	MSE-1 of B.Tech I Semester
February 1-3, 2022	February 2-3, 2022	February 3-5, 2022

- (viii) **STUDENTS COMING LATE TO CLASS IS UNACCEPTABLE - ALWAYS SHOW UP 10 MINUTES EARLY FOR THE CLASS:**

- Arrival to class after 9.40 am will not be permitted, as it disturbs the class, distracts other students, impedes learning and erodes class morale.
- Hence, students are advised to plan their daily commute to reach the institute well in time and show up 10 minutes early for the class by 9.30am.



DEAN, ACADEMIC AFFAIRS

To,

1. All HoDs, with a request to circulate among the faculty, staff & students.

Copy to:

- The Secretary & Correspondent*
- The Principal*
- The AAC*
- The CoE, for necessary action*
- The AO*
- Chief warden, Hostels, with request to arrange to reopen the hostels and mess from 31.01.2022 (Monday)*
- In-charge institute Busses, with request to make necessary arrangements for day-scholars from 01.02.2022 (Tuesday)*
- Dean P& E, with request to make necessary arrangements for regular sanitization schedule for classrooms, labs and hostels*
- Academic Section*